

Ballroom Rental Rules Signoff sheet

Please read and initial on line to the left that you have read and Agree to the Rules

- _____ 1.) No Event or function will be allowed which involves an Outside Agency, Association or Club, etc. Only homeowner hosted events or Association sponsored events shall be permitted.

- _____ 2.) Hosting homeowners, and their guests who misuse the clubhouse facilities or violate any terms, conditions, rules or regulations associated with the leasing of the clubhouse facilities shall lose all rights to future clubhouse facilities reservations and any deposits being held on future events shall be forfeited for a period determined by the Board of Trustees, such restrictions of use rights shall not exceed the term of one (1) year for the first violation.

- _____ 3.) The reservation of the **Ballroom and Kitchen is for only these two rooms** plus the use of the bathroom facilities and dance floor if requested. If you would like use of the Game Room and Children’s room, they should be rented with initial reservation or homeowner will be fined \$100 for use of rooms.

- _____ 5.) Guests are strictly prohibited in the fitness center.

- _____ 6.) All food and beverages are to remain in the ballroom and kitchen only during said event.

- _____ 7.) All windows and doors must be securely closed and locked prior to leaving the clubhouse facilities. **No doors may be “propped” open at any time.**

- _____ 8.) Security deposits will be returned within **thirty (30) days** after event takes place. Any funds withheld as a result of any damage (including to the dance floor if used), additional cleaning costs, or for any violations of the lease agreement or rules and regulations will be deducted prior to the refund of the security deposit.

- _____ 9.) Persons who are currently renting a home at the Coldwater Crossing community are not permitted to lease the clubhouse facilities unless their landlord (Current owner of records for the leased unit) performs the reservation for them.

- _____ 10.) Upon your receipt of the lease agreement, read it through fully and contact the management office with any questions you may have.

- _____ 11.) No Glitter, Confetti or Sparkles to be used to decorate in the clubhouse.

- _____ **12.) ALL GUESTS MUST PARK IN CLUBHOUSE PARKING – NO PARKING ON ARTISAN COURT OR ON CONDOMINIUM PROPERTY**

- _____ **13.) MASKS MUST BE WORN AT ALL TIMES BY ANYONE WHO IS NOT FULL VACCINATED, 6 FEET OF SOCIAL DISTANCING SHOULD BE MAINTAINED BETWEEN NON-HOUSEHOLD MEMBERS.**

Name: _____ Date: _____

Signature: _____